



## MOSQUITO CONTROL DISTRICT

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### **Board of Trustees Meeting Minutes**

*July 13, 2004 6:45 PM*

Clark County Mosquito Control Shop  
8115 NE St. Johns Road  
Vancouver, Washington

#### **1.0 – OPENING OF MEETING**

##### **1.1 Call to order**

Secretary-Treasurer Linda Dietzman chaired the meeting in the absence of President Mark Rees and Vice-President Raul Moreno. Ms. Dietzman called the meeting to order at 6:46 p.m.

##### **1.2 Roll call**

Members Present: Linda Dietzman, Dean Lindgren, Michael Schlappi, Russell Marshall and Roger Seekins. Also present were staff members Lou Dooley, Cheryl Coast, Steve Kessler, Warren Wyant, Chris Lines, Chuck Skov, Sam Adams and Dale Smith.

##### **1.3 Review/approval of April 13, 2004 meeting minutes**

Michael Schlappi moved and Roger Seekins seconded the motion to approve the minutes of the April 13, 2004 Board meeting as written; the minutes were so approved.

##### **1.4 Review/approval of agenda**

A slight revision was made in the agenda for the evening, whereupon Dean Lindgren moved, and Roger Seekins seconded the motion to approve the revised agenda. The motion was approved unanimously.

#### **2.0 - RECOGNITION OF VISITORS**

##### **2.1 Citizen comments**

No citizen comments were presented.

##### **2.2 Introductions**

There were no visitors to the meeting. New LaCenter board member Russell Marshall introduced himself to the board and crew. Crew members introduced themselves to the board.

### **3.0 - CONTINUING BUSINESS**

#### **3.1 New Building Project**

Steve Kessler met 7/13 with the project architect, and briefly updated the status of the new building plans:

- 3.1.1** The building is a Type 1 plan, the easiest to process. Groundbreaking is expected in approximately four months (November).
- 3.1.2** The building will be much bigger than the current facility, with four working bays; to be used for field crew operations and Board meetings or conferences.

#### **3.2 West Nile virus prevention/mosquito abatement education**

The Board reviewed the revised brochure, *Preventing and Controlling West Nile Virus*, and the new children's book, *The Summer the Town Bit Back*. Administrative staff plans to distribute the materials as broadly as possible beginning in early spring 2005.

- 3.2.1** Linda suggested contacting the school and teaching staffs as early as possible, beginning in the fall, so the WNV education can be included in teaching plans.
- 3.2.2** Reviewed local mosquito control newspaper articles published in spring 2004.

#### **3.3 Consideration of new Mosquito Control District Web**

As only half the Board was represented, this discussion was tabled until the next regular quarterly meeting (October 12, 2004).

#### **3.4 Operational agreement with Clark County**

Lou shared information about a recent meeting between Clark County and Mosquito Control District attorneys, County Purchasing and Human Resources Department Directors, and Mosquito Control Board members, to address purchasing and personnel issues:

- 3.4.1** Board approval was obtained to implement District requests for alternate purchasing arrangements and crew wage increases.
- 3.4.2** Lou and Cheryl met 7/12 with Laurie Foster, Clark County Auditor, who outlined an auditor-approved plan and mechanism to facilitate purchases and payments outside the county Financial Management System (FMS).
- 3.4.3** A new timesheet mechanism to record crew work hours will be implemented after the beginning of 2005.

### **4.0 - NEW BUSINESS**

#### **4.1 Board roster update**

Due to new Board membership, the current roster was reviewed and additions/revisions made (new roster attached).

#### **4.2 West Nile virus update**

- 4.2.1** Lou summarized the national surveillance report and reported that there has been no positive WNV activity in mosquitoes, animals or humans in 14 states this year to date. No positive test results have been found in Washington State.
- 4.2.2** To date, twenty-six dead bird sightings have been reported by the community at large during the active mosquito season; of these, ten qualified birds were retrieved, and four have been sent to the state laboratory in Pullman for testing.

#### **4.3 Correspondence review**

No new issue-related correspondence was received since the last Board meeting.

## 5.0 – FINANCIAL REVIEW

No data available yet from Health Department FMS staff. Regular monthly and/or quarterly reports will be available after implementation of the new purchasing/payment processes beginning August 1.

## 6.0 – NEXT MEETING PLANNING/ADJOURNMENT

### 6.1 Meeting date and time: Tuesday September 13, 2004- 7:00 PM, Health Department

Note corrected meeting time: *not* 6:00 PM as stated in the 7/13 agenda

### 6.2 Adjournment

Michael Schlappi moved to adjourn at the conclusion of the above business. Russell Marshall seconded. Motion passed, and the meeting adjourned at 7:16 PM.

Respectfully submitted,

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Cheryl Coast, Recorder

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Lou Dooley, Director

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Linda Dietzman, Secretary-Treasurer